



# Junior Service League *of Beaufort*

## **2021 GRANT FUND REQUEST**

The Junior Service League of Beaufort (“JSLB”) is an organization of women committed to helping women, children, and families in Beaufort and Jasper Counties. Each year, JSLB awards grant funds to local, 501(c)3 organizations that complement our mission to support and enrich the lives of women, children, and families in our community. In 2020, JSLB was honored to award approximately \$7,566 to eight recipients.

We are pleased to solicit grant fund requests for the 2020-2021 league year. Requests will only be reviewed for the current league year. Organizations are required to submit grant fund requests annually. Grant fund requests must be received via email or postmarked by **March 1, 2021**. Notification of awards will be made by April 5, 2021. Awards will be formally announced at the annual JSLB Jubilee on April 24, 2021.

If your organization is interested in submitting a request for service for the upcoming 2021-2021 league year, please complete and submit a JSLB Service Project Request application, which is separate from the Grant Fund Request Form.

JSLB looks forward to receiving your request. Should you need additional information or have questions, please email the Appropriations Director, Zarah Goodyear, at [appropriations.jslb@gmail.com](mailto:appropriations.jslb@gmail.com).

**Grant Fund Requests are due MARCH 1, 2021  
and must be submitted to:**

appropriations.jslb@gmail.com

OR

Junior Service League of Beaufort  
c/o Appropriations Director  
Post Office Box 1964  
Beaufort, South Carolina 29901



## **JUNIOR SERVICE LEAGUE OF BEAUFORT**

### **2021 Grant Fund Request**

#### **Mission of JSLB**

*“The Junior Service League of Beaufort is an organization of women committed to promoting volunteerism. Membership in the Junior Service League of Beaufort offers an opportunity to build meaningful relationships with others who share a desire to give back to our community. Through the talents of our diverse membership we will support and enrich the lives of women, children and families in our community. Together we have a greater impact than we do individually.”*

#### **INSTRUCTIONS**

##### **Eligible organizations must submit the following:**

- Completed Grant Fund Request Form
- Current organizational budget and most recent Form 990 (if applicable)
- Copy of 501(c)(3) tax exemption status letter from the Internal Revenue Service
- Completed Project Budget, including Revenues, Sources of Funds, and Expenses
- List of organization’s current staff and board members.

***Requests forms must be limited to 10 pages***

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# 2021 JSLB Grant Fund Request Form

*Requests forms must be limited to 10 pages*

**Name of Organization:** \_\_\_\_\_

**Contact Person & Title:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Federal Tax ID #:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Social Media Handles:** \_\_\_\_\_

**Funds Requested:** \_\_\_\_\_

## **GENERAL:**

1. Provide a brief history/description of your organization?
2. Describe how your organization benefits the local community.

## **USE AND BENEFITS OF FUNDS:**

3. Specifically, how will the requested funds be used?
4. How will the project or organization's use of the funds align with the JSLB Mission (shown on page one)?
5. What geographic area(s) will benefit from the requested funds?
6. How many people will benefit directly from the requested funds?



7. Of those directly benefited, how many are women and children?
8. What are the anticipated short-term outcomes of the project (or use of the funds)?
9. What are the anticipated long-term outcomes of the project (or use of the funds)?

**BUDGET AND SCHEDULE:**

10. What is the projected cost?
11. Provide a budget for the project that shows the revenues and sources of funds, expenses, and how JSLB funds will be used.
12. What are the milestones and deliverables, and their dates, for use of the funds?
13. What other funding sources and amounts are being sought and/or have been received for this project?
14. Name other organizations, if any, you will work with on this project.
15. If JSLB can only support a portion of the requested funds, would it affect how the funds are used? Will the project continue forward?

**ACCOUNTABILITY & REPORTING:**

16. Did you receive grant funds from JSLB in the prior year? If so, have you provided any follow-up information about the use of funds and project implementation (successes and/or lessons learned)?
17. All grant recipients are required to submit a status report, commensurate and specific, to the JSLB grant funds received on the project by December 31, 2021. Failure to submit a status report will disqualify the organization from the following year's grants. Do you acknowledge this requirement?



**RELATIONSHIP WITH JSLB:**

18. If funds are awarded, are you willing to promote JSLB as a sponsor/grantor on your website and/or social media?

19. Is there an opportunity for JSLB members to observe the project or organization in action?

20. Is there an opportunity for JSLB members to volunteer with your organization? And if so, are you requesting volunteers through our separate "Request for Service" form?

21. Does your organization currently receive service from JSLB?

We thank you for your time and effort in completing the grant request form. JSLB looks forward to reviewing your request and learning about the organization's proposed efforts to serve our local community.

