



Junior Service League *of Beaufort*

2023-2024 GRANT FUND REQUEST

The Junior Service League of Beaufort (“JSLB”) is an organization of women committed to helping women, children, and families in Beaufort and Jasper Counties. Each year, JSLB awards grant funds to local, 501(c)3 organizations that complement our mission to support and enrich the lives of women, children, and families in our community. In 2023, JSLB awarded \$25,000.00 to 16 recipients.

We are pleased to again solicit grant fund requests for the 2023-2024 league year. Requests will only be reviewed for the current league year. Organizations are required to submit grant fund requests annually. Grant fund requests must be received via email or postmarked by **March 1, 2024**. Notification of awards will be made by **March 29, 2024**. Awards will be formally announced at the annual JSLB Jubilee on April 20, 2024.

If your organization is interested in submitting a request for service for the upcoming 2023-2024 league year, please complete and submit a JSLB Service Project Request application, which is separate from the Grant Fund Request Form.

JSLB looks forward to receiving your request. Should you need additional information or have questions, please email the Appropriations Director, Erin Witt, at appropriations.jslb@gmail.com.

**Grant Fund Requests are due MARCH 1, 2024
and must be submitted to:**

appropriations.jslb@gmail.com

OR

Junior Service League of Beaufort
c/o Appropriations Director
Post Office Box 1964
Beaufort, South Carolina 29901



JUNIOR SERVICE LEAGUE OF BEAUFORT

2024 Grant Fund Request

Mission of JSLB

“The Junior Service League of Beaufort is an organization of women committed to promoting volunteerism. Membership in the Junior Service League of Beaufort offers an opportunity to build meaningful relationships with others who share a desire to give back to our community. Through the talents of our diverse membership we will support and enrich the lives of women, children and families in our community. Together we have a greater impact than we do individually.”

INSTRUCTIONS

Eligible organizations must submit the following:

- Completed Grant Funds Request Form
- Current organizational budget and most recent Form 990 (If applicable)
- Copy of 501(c)(3) tax exemption status letter from the Internal Revenue Service
- Completed Project Budget, including Revenues, Sources of Funds, and Expenses
- List of organization’s current staff and board members.

Requests forms must be limited to 10 pages

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Post Office Box 1964
Beaufort, South Carolina 29901

2024 Grant Fund Request Form

Requests forms must be limited to 10 pages

Name of Organization: _____

Contact Person & Title: _____

Physical Address: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Federal Tax ID #: _____

Website: _____

Social Media Handles: _____

Funds Requested: _____

GENERAL:

1. Provide a brief history/description of your organization?
2. Describe how your organization benefits the local community.

USE AND BENEFITS OF FUNDS:

3. Specifically, how will the requested funds be used?
4. How will the project or organization's use of the funds align with the JSLB Mission (shown on page one)?
5. What geographic area(s) will benefit from the requested funds?
6. How many people will benefit directly from the requested funds?



7. Of those directly benefited, how many are women and children?
8. What are the anticipated short-term outcomes of the project (or use of the funds)?
9. What are the anticipated long-term outcomes of the project (or use of the funds)?

BUDGET AND SCHEDULE:

10. What is the projected cost?
11. Provide a budget for the project that shows the revenues and sources of funds, expenses, and how JSLB funds will be used.
12. What are the milestones and deliverables, and their dates, for use of the funds?
13. What other funding sources and amounts are being sought and/or have been received for this project?
14. Name other organizations, if any, you will work with on this project.
15. If JSLB can only support a portion of the requested funds, would it affect how the funds are used? Will the project continue forward?

ACCOUNTABILITY & REPORTING:

16. Did you receive grant funds from JSLB in the prior year? If so, have you provided any follow-up information about the use of funds and project implementation (successes and/or lessons learned)?
17. All grant recipients are required to submit a status report, commensurate and specific, to the JSLB grant funds received on the project by December 31, 2023. Failure to submit a status report will disqualify the organization from the following year's grants. Do you acknowledge this requirement?



RELATIONSHIP WITH JSLB:

18. If funds are awarded, are you willing to promote JSLB as a sponsor/grantor on your website and/or social media?
19. Is there an opportunity for JSLB members to observe the project or organization in action?
20. Is there an opportunity for JSLB members to volunteer with your organization? And if so, are you requesting volunteers through our separate "Request for Service" form?
21. Does your organization currently receive service from JSLB?

